

TRIATHLON WESTERN AUSTRALIA CHARITY POLICY



Triathlon WA may receive numerous requests on an annual basis from organisations or members seeking support for worthy causes. TWA is a not-for-profit organisation which limits the amount of support we are able to offer. TWA does however understand the challenges facing fundraisers and have a Charity Policy to accommodate the high volume of requests in a way that the TWA Board believes is fair and manageable.

This policy aims to create consistency in the administration of charity requests across the organisation in a manner that supports the positive positioning of Triathlon WA within the broader community without devaluing the brand or misrepresenting Triathlon WA as an organisation with unlimited resources.

The Board has adopted the following criteria for consideration when applications for charity selection are made.

SELECTION CRITERIA

The TWA Board may agree to provide assistance to Charitable and other not-for profit organisations on a case by case basis according to the following criteria:

- Bi-partisan (non political)
- Not raising money for religious purposes, however they may be a religious organisation e.g. St Vincent de Paul
- Not involved in any controversial activities or likely to expose TWA to criticism
- An incorporated association under the Associations Incorporations Act 1987 and/OR a registered charity
- Has tax deductible gift recipient status www.ato.gov.au/nonprofit
- Publishes an annual report with detailed financial disclosure
- Has a code of conduct to cover supporter and volunteer rights
- Has a legally formed constitution
- Has an established set of financial management policies
- Has a conflict of interest policy
- A demonstrated history of outstanding charity work
- Alignment of activities with the objectives of Triathlon WA
- Has an affiliation with TWA: e.g. a major stakeholder or sport/business partner

FINANCIAL CONTRIBUTION TO CONSIDER

To enable improved budgeting processes, the Board should consider including a charity donation within the annual budget. – This will be a minimal set fee as decided by the Board during the budgeting preparation. In addition to this set fee within the budget, TWA may run additional fund raising initiatives to complement the set charity fee payable annually. It is recommended the set fee be 5% of total net revenue.

The level of support provided will be:

- in accordance with the business of the organisation requesting support,
- the intended purpose of the funds raised
- and the organisations ability to capitalise on what TWA can offer.

At all times the level and amount of support available will be conditional on TWA maintaining ongoing financial commitments and not compromising the achievement of the financial targets.

All requests for support should be directed in writing to the TWA Board for consideration. A charity may be selected on an annual basis at the full discretion of the TWA Board.

Version Control

Version	Date	Revised by	Comments
1.0	July 2010	New policy implemented	H. Lethlean
2.0	February 2013	Policy reviewed, no changes	H. Lethlean
3.0	November 2015	Policy reviewed, no changes	P. Minchin